

Resource Solutions



Your best fundraisers start here

FUNDRAISING AGREEMENT & PARTICIPATION FORM

ORGANIZATION NAME: _____

CONTACT PERSON: _____

SHIPPING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

BILLING ADDRESS (IF DIFFERENT): _____

HOME PH: _____ CELL PH: _____ WK PH: _____

BEST # TO CALL: _____ BEST TIME TO CALL: _____

EMAIL ADDRESS: _____ FAX #: _____

Contact Person must be 18 years of age or older and does hereby represent and warrant that he/she is duly authorized by the participating organization to enter into this agreement on behalf of the organization stated above. This is a binding contract.

This Agreement is made this _____ day of _____, _____ between Resource Solutions and Participant. Resource Solutions agrees to provide the requested fundraising items to the Participant. Resource Solutions will pay for all shipping and handling of catalogs, order forms and items ordered. Any merchandise that is damaged or missing will be replaced or refunded. Any merchandise that is discontinued, sold out or backordered will receive a full refund on cost of item if a suitable substitution is unacceptable. **Any cancellation of order/fundraiser after receiving catalogs or order forms will be charged a \$50 minimum fee or cost of catalogs or forms plus freight charges unless Resource Solutions agrees in writing to accept a return at the customer's expense. Freight charges will still be charged. Holiday & Spring catalogs may not be returned. Fundraising merchandise may not be returned without written permission from Resource Solutions.**

Participant agrees to terms set forth and to pay invoice due to Resource Solutions upon order. 30-day terms are available to pre-qualified customers only. Participant agrees to accept full responsibility for all fundraising items ordered and agrees to minimum order requirements as specified. Participant also agrees to sell items and pay Resource Solutions the amount due for each item sold with Mastercard, Visa, Check, Money Order or a Cashier's Check. Personal check may be held 7-10 working days. Any invoice not paid in full within 30 days of invoice due date will be charged interest plus any additional charges, interest or fees required to collect money due. 1.5% interest per month is charges on any invoice over 30 days (minimum \$5.00 per month). Kansas Residents must have a Tax Exemption Certificate or Resale Exemption Certificate filed with Resource Solutions in order to exempt participant from sales tax on all fundraising items purchased. All other participants are responsible for any local sales tax.

**P.O. Box 19463 • Lenexa, KS 66285
1-800-642-0780
913-438-6633 • Fax 316-854-5076
www.ResourceFundraising.com**

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FUNDRAISING ITEMS: _____

START DATE: _____ **ORDER TURN IN DATE:** _____

PROFIT %: _____

MINIMUM ORDER REQUIREMENT: _____

Groups over 100 participants may have additional minimum order requirements

PAYMENT TERMS: CHECK _____ CREDIT CARD _____ PAYPAL _____ 30-DAYS _____

(30-day terms are only available to schools with a Purchase Order of Letter of Intent)

PRIZE PROGRAM: _____

STUDENT PACK *(Not available on all Fundraisers)* or **BULK ORDER:** _____

OF ORDER FORMS REQUESTED: _____ **# IN GROUP:** _____

SPECIAL REQUESTS/COMMENTS/NOTES: _____

PARTICIPANT/CONTACT PERSON SIGNATURE

DATE

TITLE

Kelley White
Resource Solutions Inc.

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